The Leadership Alliance
Undergraduate Virtual Professional Development Series SYLLABUS
Summer 2023

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PROGRAM OVERVIEW

The Leadership Alliance's Virtual Professional Development (VPD) program is a series of summer workshops and webinars designed to promote interest and preparation for a career in research. VPD is the result of a collaborative effort that leverages the expertise of Alliance researchers and program administrators to share and demystify the research career pathway. The Leadership Alliance VPD provides a robust networking and professional development experience that supports students in preparing for and navigating undergraduate research, applying to graduate school, considering different research career pathways, and more!

Through your participation in the VPD program you will:
- Learn about the overall research process and explore foundations of research in a variety of fields
- Learn about the diversity of research career pathways
- Hear about the personal journeys of underrepresented doctoral scholars who are at the forefront of research in academia, industry, non-profits, and government
- Build and develop research communication skills
- Expand your network through engagement with faculty, administrators, students, alumni, and other future research colleagues
- Meet deans and administrators from Leadership Alliance member institutions to learn more about graduate school and the graduate school application process
- Interact with current and former graduate students to learn more about the graduate school experience
- Learn about graduate school funding structures and opportunities
- Gain confidence in yourself as a researcher and an agent of change

LEARNING OBJECTIVES

By the end of the program, participants will be able to:
1. Understand the basic components and requirements of a research career
2. Be aware of potential next steps in their journey towards a career in research
3. Expand their professional, academic, and peer network
4. Be aware of graduate school programs at multiple research institutions

PROGRAM FORMAT

The Leadership Alliance VPD program will integrate workshops, presentations, recruitment events, and virtual meeting places. Program activities will be synchronous and asynchronous, with all program components housed in a Google Classroom that will be accessible by all program participants and contain

all program materials as they are released. Participants will be invited to all Professional Development series events and are encouraged to participate as their schedule allows. Students will complete a post-survey reflecting on their enrollment and participation to help the Leadership Alliance determine program impact and explore potential ways to improve and expand upon the program in coming years.

DIGITAL BADGE/CERTIFICATE OF COMPLETION

Virtual Professional Development participants who complete the following requirements will receive a digital badge/certificate of completion administered through Credly.com.

To receive the digital badge/certificate you must:

- Attend or view at least 4 of the 8 professional development workshops and answer the follow-up questions via Google Form for these 4 workshops*
- Visit at least 4 institutions at the virtual graduate school recruitment events
- Submit a question for at least one "Conversation with a Doctoral Scholar" **
- Register for TLA Connect - the Leadership Alliance's professional networking site
- Complete a post-survey that will be emailed to you at the conclusion of the program

*The program coordinator will post a Google Form with a related question in the Google Classroom after each workshop. Participants must complete the form for at least four workshops to meet the certification requirements.
**Questions can be submitted prior to the event via Google Form or during the event via Zoom Chat.

It is YOUR responsibility to keep track of your participation throughout the program
[the workshops you attend/watch, the recruitment events you attend, the Doctoral Scholars you ask questions of (even if questions are not answered)]

You will receive a Google Form at the end of the program where you will share your participation information to receive your certificate. You MUST complete the form to receive your certificate.

Upon receipt of their digital badge participants will be able to upload it to various platforms (LinkedIn, etc), print it as a certificate, and share it with prospective employers and graduate institutions.

SUMMER 2023 VIRTUAL PROFESSIONAL DEVELOPMENT SERIES SCHEDULE

Video and written resources to supplement the scheduled programming can be accessed via the Leadership Alliance Virtual Professional Development Google Classroom. Registered participants will be invited to join the classroom via email on Monday May 22, 2023.

ZOOM LINKS FOR ALL EVENTS WILL BE POSTED IN THE GOOGLE CLASSROOM

Links will be posted in the "Classwork" tab the week prior to the event and in the stream the day of the event.
Schedule is subject to change to accommodate speakers.
All events will be recorded and shared for asynchronous access.
Students will be able to attend all recruitment events held on any given day.

Week 1: What is Research?			
Mon. June 5	4:00 pm EDT	Networking	Conversations with a Doctoral Scholar

Wed. June 7	4:00 pm EDT	Workshop	Workshop 1 - What is Research? & Research Reflections
Thurs. June 8	4:00 pm EDT	Grad School Recruiting	Recruitment Fair
Fri. June 9	4:00 pm EDT	Grad School Recruiting	Recruitment Fair
Week 2: You are a Researcher!			
Mon. June 12	4:00 pm EDT	Networking	Conversations with a Doctoral Scholar
Tues. June 13	4:00 pm EDT	Networking	Science and Society Podcast Conversation Club 1
Wed. June 14	4:00 pm EDT	Workshop	Workshop 2 – Finding Your Scholarly Identity
Thurs. June 15	4:00 pm EDT	Grad School Recruiting	Recruitment Fair
Fri. June 16	4:00 pm EDT	Grad School Recruiting	Recruitment Fair
Week 3: Inclusion in Research			
Wed. June 21	4:00 pm EDT	Workshop	Workshop 3 - Diversity, Equity, and Inclusion
Thurs. June 22	4:00 pm EDT	Grad School Recruiting	Recruitment Fair
Fri. June 23	4:00 pm EDT	Grad School Recruiting	Recruitment Fair
Week 4: How to Be a Mentee			
Mon. June 26	4:00 pm EDT	Networking	Conversations with a Doctoral Scholar
Tues. June 27	4:00 pm EDT	Networking	Science and Society Podcast Conversation Club 2
Wed. June 28	4:00 pm EDT	Workshop	Workshop 4 – Mentoring Up
Thurs. June 29	4:00 pm EDT	Grad School Recruiting	Recruitment Fair
Fri. June 30	4:00pm EDT	Grad School Recruiting	Recruitment Fair
Week 5: The Path to Graduate School			
Wed. July 5	4:00 pm EDT	Workshop	Workshop 5 - Applying to Graduate School: STEM
Wed. July 5	4:00 pm EDT	Workshop	Workshop 5 - Applying to Graduate School: Humanities and Social Sciences

Wed. July 5	5:00 pm EDT	Workshop	Workshop 5 - Applying to Graduate School: MD-PhD Programs
Thurs. July 6	4:00 pm EDT	Workshop	Workshop 6 – PhD or MD: Which is right for me?
Fri. July 7	4:00 pm EDT	Grad School Recruiting	Recruitment Fair
Week 6: **Writing About Yourself as a Researcher**			
Mon. July 10	4:00 pm EDT	Networking	Conversations with a Doctoral Scholar
Tues. July 11	4:00 pm EDT	Networking	Science and Society Podcast Conversation Club 3
Wed. July 12	4:00 pm EDT	Workshop	Workshop 7 – How to Write Your Personal Statement, CV, & Resume
Thurs. July 13	4:00 pm EDT	Grad School Recruiting	Recruitment Fair
Fri. July 14	4:00 pm EDT	Grad School Recruiting	Recruitment Fair
Week 7: **Finance Week - Funding Your Graduate Studies**			
Mon. July 17	4:00pm EDT	Networking	Workshop 8 part 1 – Budgeting and Financing Your Graduate Studies
Wed. July 19	4:00 pm EDT	Workshop	Workshop 8 part 2 – Budgeting and Financing Your Graduate Studies
Thurs. July 20	4:00pm EDT	Grad School Recruiting	Recruitment Fair
Fri. July 21	4:00 pm EDT	Grad School Recruiting	Recruitment Fair